

**Data Team Meeting Minutes
Thursday December 11, 2014**

Attendance:

Emily Hadin	Susanne French	
Tom Joannou	Jackie Schell	Kelly Svendsen
Megan McGrath	Angela Schumann	Alia Ayoub
John Cleri	Christine DiNardo	Michael Rinaldi

John Cleri - Data team facilitator

Would like to look into having Data Team members be trained. Funding and Cost?
Might look into having middle school data teams be trained together to offset the cost.

Mid-year review report is due by Friday February 27, 2015.

School Improvement: Please Note Change: The due date for submission of Mid-Year Review Forms is Friday, February 27. Please send the Mid-Year Review Forms electronically to Natalie Elder, Director of School Improvement and Professional Development for Elementary and Carrie Chiappetta, Director of School Improvement and Professional Development for Secondary. Thank you.

Data team members discussed what assessments to look at for each sub-committee.

School Culture:

- Attendance
- Discipline Referrals
- Shout Out

We need to collect data from PowerSchool/google forms etc. to see a trend in attendance, discipline referrals and shout out numbers.

Math/Science

Teachers agreed to look at district assessments as a baseline for our data collection for math/science

Reading/Writing

Assuming all teachers are on board, we will look at district quarterly assessments.

Focus Walks

We looked at the data that was collected from the first focus walk.

The team visited 18 classrooms.

Next focus walk they will try to see an equal number of specials classes vs. core classes to see if there is a trend.

Members of the focus walk committee will meet and discuss what to share at the faculty meeting on Wednesday December 17, 2014

Next meetings

Data Team: Thursday January 15, 2015 and Thursday February 19, 2015

Focus Walk: February 26, 2015

March 4, 2015 Present to staff findings from the focus walk.

Angella will be in charge of snacks for our Thursday January 15, 2015 meeting.

Members of the data team signed up for different committees:

Science/Math: Hadin, Joannou, Cleri and McGrath

LA/SS: DiNardo, Sapia and French

Focus Walks: Schell, Schumann, Joannou, Cleri, McGrath and Martin

School Culture: Svendsen, Ayoub, Rinaldi and Schell